

AFFINITY CREDIT SOLUTIONS INC.

Suite 303, 10187-104 Street, Edmonton, Alberta, T5J 0Z9

Phone 780-428-1463 Fax 780-428-1526

www.affinitycredit.ca

Collection Services Agreement Terms and Conditions

NO COLLECTION – NO FEE

PROPERTY MANAGEMENT – TENANT COLLECTIONS

Flat Fee 40%

To use the various collection services of **Affinity Credit Solutions**, and without the payment of any advance fee, the Creditor agrees to the following terms and conditions:

1. All accounts assigned for collection, to the best of my knowledge, will include names and amounts that are correct and legally due; and are not/will not be assigned to another agency.
2. Validation and documentation or information regarding the accounts will be available upon request.
3. **Affinity Credit Solutions** is authorized to establish and maintain a trust account for the purpose of handling, processing and endorsing all payments pertaining to this Creditor.
4. We will report promptly to **Affinity Credit Solutions** any payments made directly to the Creditor, or merchandise returned and accepted as payment, as the regular commission rates will be charged on such credits.
5. We understand that commission is paid only when money is received or merchandise returned.
6. **Affinity Credit Solutions** will provide a monthly accounting of all funds received as payment towards the assigned accounts, less their collection fees. In case of direct payment to the Creditor and/or gross recoveries, we will pay **Affinity Credit Solutions** promptly for services.
7. We understand that when closing an account, and after conducting a review, an applicable fee may be charged.
8. Legal Action will not be commenced without the written consent of the Creditor; who must first forward all required documentation as requested by **Affinity Credit Solutions**. We will submit Civil Action fees as noted, or advance necessary fees when an attorney is required. We will remain responsible for all legal fees and court costs not paid by the debtor once the account is authorized for legal action; these court costs will be refunded to the Creditor from the first monies collected on the account.
9. Either party may terminate this Agreement by giving written notice to the other at least 30 days prior to the date of termination.

Provincial Court Civil Claims Actions / RTDRS

\$0 - \$7,500.00 Account Balance \$275.00 (plus gst) \$7,500.00 - \$25,000.00 Account Balance \$375.00 (plus gst)

(This fee, subject to change, will take a file to Judgment, including the Writ. Additional recoverable costs may be required for enforcement.)

Blanket Legal Authorization : Yes No

Blanket Settlement Authorization : Yes No % (if yes)

Report to the Credit Bureau : Yes No

Contractual Interest to be Charged: Yes No % (if yes)

Client Trade Name: _____

Client Legal Name: _____

Address: _____ Postal Code: _____

City: _____ Province: _____

Telephone: _____ Fax: _____

Signature: _____ Title: _____

Print Name: _____

Contact Person (if different): _____

Email : _____

Other : _____

Affinity Rep: RYAN CORBETT Date: _____